

Corporate Capabilities Statement



A-Tech Systems, Inc.

About A-Tech

A-Tech Systems, Inc. (ATSI) is a Woman Owned, Minority-Owned, emerging 8(a), SBA certified company located in a Historically Underperforming Business (HUB) Zone. ATSI has built its reputation by providing quality Information Technology (IT) products and services to Federal, State and Local government agencies, as well as commercial clients. Established in 2003, ATSI is located in the culturally rich north side of Baltimore Maryland, within easy driving distance to the Washington DC Metro Area. ATSI received its 8(a) and Small Disadvantaged Business certifications in 2004. ATSI is applying for an MBE certification from the Maryland Department of Transportation.

ATSI is rapidly expanding in both the government and commercial markets as a provider of technology products and services that enable our clients to perform their jobs more efficiently. As an emerging firm, ATSI pays close attention to all of our customers' needs.

History and Overview of the Organization

A-Tech Systems, Inc. is a professional and technical services firm composed of skilled professionals with extensive experience in IT Services. ATSI provides information technology business transition services, systems integration, network engineering, information system support services, and management consulting to both Government and Industry. ATSI successfully combines management expertise with multi-disciplinary technical skills to produce responsive solutions to client's problems.

ATSI was initially incorporated in 2003 by its owner, Ms. Seville S. Lee. Over the period that ATSI has been incorporated, the company has grown slowly but steadily through consistent high quality technical performance for a wide variety of clients and for a wide variety of projects. This successful technical performance is a direct result of the major emphasis the company places on integrity and character of its employees, an emphasis that is at least as strong as the emphasis on high standards of performance. We take pride in ATSI's accomplishment. Our record of client satisfaction is the best testament to our performance and capabilities.

Total Quality Management is a cornerstone of the management philosophy at ATSI. We strive for continued improvement in all areas of our business. We recognize that if we do not continue to improve, we will fail – and failure is not acceptable either as a corporation or on any project on which ATSI is performing. Quality is consciously and intentionally built into all of our products, and we aim to improve each product and service each time it is used.

A-Tech Systems, Inc. was certified as Woman-Owned, HUB-Zone, Emerging Small and Disadvantaged Business – 8(a) by the Small Business Administration in 2004. Currently, ATSI provides services under the following NAICS Codes:

Partial List of NAICS Codes

- 541511 – Custom Computer Programming Services
- 541512 – Computer Systems Design Services

- 541513 – Computer Facilities Management Services
- 541519 – Other Computer Related Services
- 541611 – Administrative Management and General Management Consulting Services
- 541618 – Other Management Consulting Services
- 811212 – Computer and Office Machine Repair and Maintenance

Project Management and Control

ATSI's approach to Project Management and Control is direct and simple. We plan and budget the work very carefully at the onset of every project, then work the project into the plan. We do this with the help of the client to ensure that we and they fully understand the objectives of the work, anticipated or potential problem areas, specific milestones, and how we will assure that the objectives have been met when we complete the project. This detailed planning process is the key to our successful performance. It defines what we are to do, how we will go about doing it, who will do each step of the process, the time and budget cost for each discrete step of the process, and how we define successful completion of each step and of the project.

Ms. Seville S. Lee is the CEO and Owner ATSI. As is typical in any small business, Ms. Lee is involved in reviewing and performing every contract that ATSI has been awarded. She is either involved directly in the performance or in directing the performance of the contract. In addition, Ms. Lee provides oversight and/or quality control function. Ms. Seville Lee is responsible for reviewing all available contract information and determining lead roles in the planning and execution process. A project manager is selected based on the requirements of the task, and other associates are identified for specific areas of work. The assigned Project Manager is responsible for meeting with the client and defining the project plan.

With an agreed upon Project Plan, project control consists of monitoring progress against the plan and taking action, whenever necessary, to regain control of the plan if something goes wrong. Corrective actions may be required for any number of problems, and we realize that it is impossible to anticipate all problems ahead of project initiation. Whenever the cost, schedule or technical performance of a task is jeopardized by a problem, all involved individuals and the client are immediately notified and a work around plan is determined and implemented.

Personnel

ATSI values its employees. Currently, our small staff is composed of highly qualified and experienced professional personnel from the following disciplines and/or credentials:

- MCSE, CNE, CCNA
- Information Technology Management Consultants
- Registered Professional Engineers
- Scientists and Educators

The staff consists of both full time employees and part-time and/or temporary employees who perform work on a task or contract basis.

Client List

- Maryland State Retirement Agency
- The Advisory Council on Democratic and Peaceful Unification of Korea
- Department of Homeland Security (U.S. Coast Guard)
- Federal Aviation Administration

- Maryland Transit Administration
- National Oceanic and Atmospheric Administration

GSA Schedule

ATSI has applied for the GSA Federal Supply Service Information Technology (Schedule 70) Schedule for products and services.

Contact Information

If you have any questions, comments, or need assistance, please feel free to contact us.

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